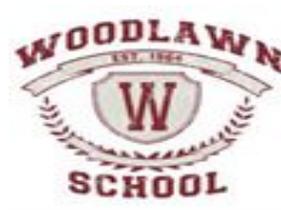


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Principal: Shelley Amos  
Vice Principal: Karen Fraser

# Woodlawn Early Years School September 2016 Newsletter



## PRINCIPAL'S MESSAGE

Welcome to the 2016-2017 school year! This is my favourite time of the year as it brings excitement and a fresh start. I look forward to welcoming back all returning students and their families and meeting the many new students/families enrolling at Woodlawn this fall. The Woodlawn staff and I are looking forward to partnering with families to create successful learning experiences for all students throughout the year. We work hard at developing a positive culture of learning, fun and relationship at Woodlawn. Woodlawn's top three school priorities are literacy, numeracy and social/emotional well being. This year our school wide intensive focus is on teaching and learning numeracy. We are also continuing to build Woodlawn's Learning Garden and hope to have a pergola installed this year. Our MakerSpace is well developed and continually in use. If you haven't seen it yet, please stop by and take a peek at this exciting venture. As always, we have a few new faces around the school this year as additions to our teaching staff and educational assistants. Please make them feel welcome when you meet them. You can find an updated staff list in this newsletter. Don't forget to check our website daily for important and up to date information. Finally I wish everyone great success and experiences throughout the 2016-2017 school year and look forward to working with students and their families, staff and the community.

*"Every Child Needs a Champion!" Rita Pierson*

SINCERELY,

SHELLEY AMOS



## Vice Principal's Message

Back to school time is often a fun and exciting time for students and their families. It is just as exciting for all of the school staff. The teachers at Woodlawn have been busy setting up their classrooms and preparing for their new students. Our custodial staff have been working hard to get everything in order for the arrival of our students. The office staff have been busy getting everything organized so that the first days run as smoothly as possible. Lots of work and "behind the scenes" preparation goes into the start up and I would like to personally thank all of the staff for their dedication to making Woodlawn School a great place for our kids. I would also like to thank all of the parents and families who trust us with their children. We know how wonderful and special each child is and we want each child and their family to feel safe, valued, and loved at Woodlawn School. We also want to make sure that each student enjoys learning, is engaged, and has lots of opportunities to be challenged so that she/he will grow as a lifelong learner. Welcome back to those of you who are returning to Woodlawn. Welcome to those who are new. We trust that you will come to value our wonderful Woodlawn community as much as we do! Please remember my door is always open should you have any questions, concerns, or if you just want to say hi.

KAREN FRASER



## COUNSELLOR'S CORNER

Welcome back! Another beautiful summer is coming to an end, and it's time to get back into the school routine. I don't know about you, but while I LOVE the freedom of summer, I also love knowing that Fall brings structure, order and discipline back into my life. It is also exciting to think about all the potential each child brings to a new school year and I sincerely look forward to working with them, you, their teachers and the rest of the school team to help make their school experiences positive and meaningful.

If you have any concerns about your child, and would like to talk with me, you can let your child's teacher know or contact me directly. I'd love to work with you and help in any way I can.

Sincerely,  
Sandy Kehler  
School Counsellor

[skehler@hisd.ca](mailto:skehler@hisd.ca)

204-326-6110

# FUTURE SCHOOL NEWSLETTERS

Starting with the October edition, our school newsletter will become an eNewsletter. This will be our main form of communication with our Woodlawn families and community. The software program we will be using is called smore. You can check out samples at [www.smores.com](http://www.smores.com).

With this enhanced communication tool, we will be able to use features such as interactive videos, pictures and direct links for communication with you. Students can have direct involvement creating the eNewsletters. Each month we will email a link to all our parents where you can access this new eNewsletter. You may elect to print a hard copy at home should you choose. It will also continue to be posted onto our website.

The monthly calendars will be published on the website and you may print from there if you'd like a hard copy.

For those who do not have internet access or email, please speak with the secretary who will print a hard copy for you at the school.

Should you have any questions or difficulties please feel free to speak to the office staff or one of the Principals.

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## **Picture Day is Coming!**

**Mark your Calendar for our School Picture Day on  
Wednesday, October 12, 2016**

**Picture Day information forms will be sent home with all students.**

**Please review the information form and send it back with your child on Picture Day.  
All students will be photographed for school service products. Proofs will be sent home for you  
to preview the images before you buy!**

**For Tips on preparing for photo day visit [lifetouch.ca](http://lifetouch.ca)**

**Questions call Lifetouch at 1-866-457-8212 or email: [guestservices@lifetouch.ca](mailto:guestservices@lifetouch.ca)**

## 2016/2017 Woodlawn Staff

### Kindergarten

KAF/KPF Mrs. Marlene Funk  
KAM/KPM Mrs. Glenda Maendel  
KAR/KPR Mrs. Pat Reimer

Music  
PE  
Music/PE

Mrs. Katie Schroeder  
Mr. Jesse Adams  
Mrs. Brandie Funk

### Grade 1

1C Amanda Cipriano  
1H Kara Hrynyk  
1JC Jenn Cuppage  
1K Aimee Kroeker  
1N Claire Neufeld  
1S Chris Schroeder

Learning Support  
Mrs. Tara Reimer  
Mr. Shawn Kehoe  
Mrs. Pam Barkman  
Mrs. April Harder

Reading Recovery Mrs. Katherine Peters

### Grade 2

2B Ms. Rebecca Birss  
2G Mrs. Courtney Gangloff  
2M Mrs. Monica Martens  
2P Miss Katrina Peter  
2R Mrs. Samuela Reimer

School Counsellor Mrs. Sandy Kehler

Vice Principal Mrs. Karen Fraser

Principal Mrs. Shelley Amos

### Grade 3

3B Mr. Michael Bourget  
3D Mrs. Andrea Dick  
3P Mrs. Audrey Penner  
3R Miss Kristen Reimer  
3TF Miss Cathy Toews/  
Ms Kristen Falk

Head Secretary Mrs. Cheryl Braun  
Secretary Mrs. Lynn Giesbrecht

Librarian Mrs. Sandy Loewen

### Grade 4

4G Ms. Simmy Gandhi  
4K Mrs. Jerilyn Koslowsky  
4M Mrs. Lisa Martens  
4MB Mrs. Angela Martin/  
Mrs. Wendy Buhler

Custodian Mr. Don McCracken

Educational Assistants

Ms. Ashley Brooks  
Mrs. Amy Desrochers  
Mrs. Natalie Dyck  
Mrs. Kristy Edmondson  
Ms. Sara Falk  
Mrs. Kim Houska  
Mrs. Yvonne Neufeld  
Miss Stephanie Nikkel  
Mrs. Crystal Penner  
Mrs. Esther Plett  
Mrs. Mica Reimer

## School Safety Reminders

**If your child will be away from school or will be late or will not be returning to school after lunch please ensure you call the school at 204-326-6110 or email woodlawn@hsd.ca to let us know.** If you know ahead of time that your child will be absent please write a note in their agenda. When the school is not advised of an absence or late arrival, the office begins a call back procedure to parents and emergency contacts. Many of these calls can be avoided if parents call ahead to advise us of the absence.

## School Routines

As you enter the school you will see a sign that welcomes you to Woodlawn School. **This sign reminds all visitors and parents to report directly to the office.** The secretary will be happy to assist you. This allows the school to be aware of all adults in our building and minimizes disruptions to the learning and routines of the classroom. **If you are picking up your child during the school day or dropping something off (labelled with name and homeroom) for your child please report to the office. If you must pick your child up for an appointment please do so at the office before or after recess times. It is difficult for recess supervisors to find students on the playground.**

## Parking/Pick Up/Drop Off

To ensure the safety of our students and due to the congestion of our staff parking lots and bus loop areas, parents are asked not to enter those areas between 8:15 - 4:30. Also note there is no public parking available at Entrance D (Barkman St.) at any time. All parking is reserved for school staff. If you are dropping off or picking up your child, please park on Henry Street or on the church parking lot across from the school. For the safety of your child, we request that you escort your child across Henry Street. For students' safety, please avoid parking along Barkman Street across from the school during 8:30 - 9:00 am and 3:30 - 4:00 pm.

## ARRIVAL/LEAVING TIME

**Walking students and those dropped off by parents should arrive at school after 8:30 in the morning.**

Teacher supervision is provided starting at 8:30. Any students arriving on the playground before 8:30 will not be supervised and responsibility for the student belongs with the parent/ guardian. Students are permitted to enter the building when the 8:53 bell rings.

Students are required to leave for home by 4:00 in the afternoon unless prior arrangements have been made. Please arrange a pick up location that is outside and near an entrance to the school (except the bus loop entrance) if you are picking up your child at the end of the day. This will help reduce the crowding in the halls by the classroom doors and at the front office at dismissal time (3:45). Make every effort to be punctual when picking up your children. Please ensure your child is aware of pickup arrangements before coming to school. Changes to routine pick up arrangements should be written in the agenda book. If a friend or relative is picking up a child from school the parent/guardian needs to notify the school or the classroom teacher by writing a note in the agenda. **If you must phone the school regarding pick up arrangements please call before 2:45 pm.**

## Food Services

### **Pizza Days**

September 14 - Pepperoni Pizza

September 21 - Ham Pizza

September 28 - Pepperoni Pizza

### **Milk Sales**

Milk sales begin on Monday, September 12th. White or chocolate milk is available for purchase at lunch time for .75 each.

Pizza is \$2.00 per slice. Students place their order with their teacher first thing Wednesday mornings. For your convenience we now have tickets available that are sold in sheets of 10 for \$20.00. Tickets can be purchased from the school office.

### **Friday Hot Lunch—Starting Sept. 23rd**

The Friday hot lunch options this year are either chicken noodle soup with a bun or 1/2 a ham wrap with lettuce and cheese or 1/2 a ham sandwich from Main Bread & Butter. Each item is \$3.00. Students place their order with their teacher first thing Friday mornings.

### **Registration Forms**

Please take a few moments to update, sign and return the registration form that was received at the meet the teacher night. If you did not attend meet the teacher the registration form will be mailed to your home address. It is imperative that parents/guardians review the information on the registration form thoroughly as we need to make sure our records are accurate.

The Hanover School Division office will be sending an email to parents/guardians regarding receiving newsletters, report cards and other school related information via email. Please ensure the school has your correct email address on file.

If any information changes throughout the school year please call the school office so we can keep our records up to date.

### **Bus Passes**

As in the past no bus passes will be issued on any bus unless there is an emergency. You may call the Vice Principal, Karen Fraser, at the school if such a situation should arise. Please make alternate arrangements for birthday parties, etc. Thank you for your cooperation!

### **WEAR THE RIGHT STUFF!**

When your children take part in physical activity in the gym, it is very important that they be dressed properly. Students need to wear non-marking runners for Phys. Ed. Class and they must be tied tightly at all times. Due to spatial and time constraints, Woodlawn students do not change for gym activities. As long as children can move comfortably in their attire it should also be suitable for Phys. Ed. However, if your child wears long baggy pants or a skirt to school, he/she will need to bring a change of clothes for Phys. Ed. Class. This is to ensure maximum participation and safety for all students.

## **Administering Medication To Students At School**

In the past there has been some confusion regarding the administering of medication while your child is under the care of the school. In accordance with Hanover School Policy, we feel you should be aware of the following points if your child requires the use of prescribed medication:

- All medication must be brought to school by the child's guardian to ensure that the medication administered to your child is the correct medication. All Medications must be brought in the original pharmacy container.
- All medication administered at school will require forms completed by the parent which are available at the school office. If medication is required for more than fourteen days, an Individual Health Care Plan may be required.
- The school will not administer non-prescribed medication or over-the-counter medication. A doctor's prescription is always required.

Even if your child is capable of taking their prescribed medication independently at school, it will still require the appropriate paperwork. The medication will be kept under lock and key. Students are not allowed to keep any type of medication in their locker, lunch kit, or backpack while on school premises.

If you have any further questions about this issue we would be happy to discuss it with you.

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## **No Child Without**

Our school is involved with the Canadian Medic Alert Foundation's *No Child Without* program. There is no cost for students who attend our school and are between the ages of 4 up to their 14th birthday to join the Medic Alert through this program. If your child has a medical condition, allergy or is required to take medication on a regular basis, then you should consider this program. A child's MedicAlert identification can alert school staff, friends, coaches and other's about your child's medical condition should an emergency occur.

For further information come to the office for a brochure or go to [www.nochildwithout.ca](http://www.nochildwithout.ca). To register your child you will need a *NO Child Without* brochure from the school office.

If your child is already part of the *No Child Without* program and there has been a change to their medical condition, medications or emergency contact information, call MedicAlert at 1-866-679-3220 Ext 1 to update your child's file.

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## **Student Agenda/Student Handbook**

**Please take the time to read the Student Handbook that is included in your child's agenda. Kindergarten students will have received a student handbook from the classroom teacher. The handbook can be a valuable reference tool during the school year for many questions that students or parents have.**

**The student handbook is also posted on our school website at [woodlawn.hsd.ca](http://woodlawn.hsd.ca).**

## Drive Away Hunger

In recognition of World Food Day, our school has decided to participate in the Farm Credit Canada Drive Away Hunger program and will be collecting donations of food for people who are hungry in our area.

By participating in this program, Farm Credit Canada will include our school in a random draw for a \$500 donation to be used to make improvements at the winning school.

We would like you to send a food item to school with your child during October to support this program. All food items will be picked up and brought to South East Helping Hands. Watch for more information.

For more information on Drive Away Hunger, visit their website at [www.DriveAwayHunger.ca](http://www.DriveAwayHunger.ca)

Below is a list of most needed food items according to the Canadian Association of Food Banks Canada:

- \* Pasta products & rice \* Infant Formula and Baby Food \* Canned meats and fish \* Flour
- \* Dry and canned soups and stews\* Canned fruits and vegetables\* Breakfast cereal
- \* Canned/powdered milk\* Fruit juices\* Pasta sauce\* Beans and Legumes

## Terry Fox Event

All of the schools in Hanover School Division will be taking part in National School Run Day on Wednesday, September 28th.

Parents are invited to join us and show their support. A short course will be mapped out in the area surrounding Woodlawn School. Also, children will be encouraged to bring a Toonie for Terry that day in support of cancer research. More information will be sent home about the exact time of the run.

## Hanover Parent and Child Community Program

The Hanover Parent and Child Community Program invites parents and their preschool children to attend the Hanover Parent and Child Community Program at Woodlawn School. This program is being provided by the Hanover School Division to promote continued development and school readiness skills. Children will have the opportunity to play, learn, create, sing and develop skills to prepare them for kindergarten. Parents will be able to visit with other parents, learn parenting skills and participate in activities with their children. Snacks will be provided.

English Program - Tuesday mornings from 9:30 - 11:30 Starting September 20th continuing until mid June.

German Program - Thursday mornings from 9:30 - 11:30 starting September 22nd continuing until mid June.

Come with your children and enjoy playing, reading, physical activity, singing, crafts and snacks. Come each time or just drop in when you can. No registration is needed.

Please call 204-326-9829 if you require any more information.

**Notice - Religious Exercises - Woodlawn School, 2016-2017**

The Board of Trustees of the Hanover School Division has received petitions requesting that religious exercises be held in Woodlawn School during the 2016-2017 school year.

The petitioners have specified their desire for the recitation of the Lord's Prayer and the reading of a Bible passage or story from the Bible.

As the petitions bear the signatures of parents representing more than 60 students in the school, the Board of Trustees of the Hanover School Division has authorized religious exercises, as specified above, to be held before the official instructional day, from 9:00 a.m. to 9:05 a.m., in a designated common area of the school.

Provincial and divisional guidelines will be followed. These guidelines are available from the school office, the divisional administration offices, or on the web site at [www.hsd.ca](http://www.hsd.ca).

Only children of parents who have signed or joined the petition may participate. Parents may join the petition by forwarding a signed note to the Board of Trustees of the Hanover School Division, indicating the name and the grade of the students they are signing for.

**Notice - Religious Instruction- Woodlawn School, 2016-2017**

The Board of Trustees of the Hanover School Division has received petitions requesting that religious instruction be held in Woodlawn School during the 2016-2017 school year.

The petitioners have specified their desire for the Discovery Time program offered by Child Evangelism Fellowship.

As the petitions bear the signatures of parents representing more than 25 students in the school, the Board of Trustees of the Hanover School Division has passed the required by-law permitting religious instruction, as specified above, to be offered by volunteers during designated half-hour per week classes.

Provincial and divisional guidelines will be followed. These guidelines are available from the school office, the divisional administration offices, or on the web site at [www.hsd.ca](http://www.hsd.ca).

Only children of parents who have signed or joined the petition may participate. Parents may join the petition by forwarding a signed note to the Board of Trustees of the Hanover School Division, indicating the name and the grade of the students they are signing for.

## **Religious Exercises**

If the appropriate number of parents of children in a particular school (parental signatures for 60 students) petition for religious exercises of a specific nature for their school, the board will authorize the implementation of religious exercises for that school for that year. Petitions must be presented to the board on an annual basis. This applies to adherents of all religions presenting a petition with the appropriate number of signatures. In order for this to be administratively possible, the original petition would need to be presented to the board by the first board meeting in May. No divisional personnel or board members will be involved in the petitioning process, other than to provide information pertaining to the provincial guidelines governing this process and the presence of enabling by-laws where appropriate petitions are received in a timely manner. No school personnel will be involved in follow-up with students or their families in situations where parents have not joined a petition. In cases where the board has authorized implementation of religious exercises in a school, based on qualifying annual petitions, schools will provide information to the school community through a newsletter announcement in June and September, indicating that the board has received a petition(s) and passed the required by-law and that parents wishing for their children to participate would need to add their name to the petition(s) by sending in a signed note. New registrants during the year will be informed of the status of religious exercises and their voluntary nature in their school by provision of copies of all of the school newsletters published year-to-date. The school will provide appropriate space for religious exercises between 9:00 a.m. and 9:05 a.m. before the start of the school day. All schools, except for the SRSS (see below) will have an official length school day starting at 9:08 and ending at 3:40 or later. Exercises will be led by volunteers from the school staff, from the community or from parents requesting the exercises. Attendance will not be taken, nor will school staff enforce attendance or non-attendance, other than to inform parents where appropriate.

Students with permission to participate (parents have signed either the original petition or have added their name to the petition with a signed note) will meet in the designated area during the designated non-instructional time. At no time will religious exercises be broadcast in the school via the PA system or held in a general assembly. General assemblies are considered to be part of the regular instructional day and will commence at 9:08. Religious exercises on these days will continue to be held before the school day, between 9:00 and 9:05 a.m.

Students not participating would not be required to report for classes until the instructional day begins. Non-participating students at school due to transportation arrangements will be provided with a designated classroom space and will be supervised by a teacher. At 9:08 all students will be expected to be in their homerooms for the beginning of the school day. Attendance will be taken, as well as lates recorded at this time and O Canada and school announcements will be broadcast from 9:08 to 9:10, at which time regular instruction will commence.

At the SRSS, which has two official start times, the following adjustment will be made:

Cohort 1 8:00 Start Opening religious exercises: 7:52 – 7:57 Classes start at 8:00. Cohort 2 9:08 Start Opening religious exercises 9:00 – 9:05 Classes start at 9:08 O Canada and School Announcements for all from 9:08 – 9:10.

## **Religious Instruction**

If the appropriate number of parents of children in a particular school (Parental signatures for 25 students) request religious instruction of a specific nature for their school, the board will pass a by-law permitting this. This applies to adherents of all religions presenting a petition with the appropriate number of signatures. In order for this to be administratively possible, the original petition would need to be presented to the board by the first board meeting in May. No divisional personnel or board members will be involved in the petitioning process, other than to provide information pertaining to the provincial guidelines governing this process and the presence of enabling by-laws where appropriate petitions are received in a timely manner. No school personnel will be involved in follow-up with students or their families in the case that parents have not joined the petition. In cases where by-laws have been duly passed by the board based on qualifying petitions, schools will provide information to the school community through a newsletter announcement in June and September, indicating that the board has received a petition(s) and passed the required by-law and that parents wishing for their children to participate would need to add their name to the petition(s) by sending in a signed note. New registrants during the year will be informed of the status of religious instruction and the voluntary nature of this instruction in their school by provision of copies of all of the school newsletters published year-to-date. The school will provide appropriate space for religious instruction and classes will be scheduled for a single half-hour class per week during the regular instructional day for any given class, based on the availability of appropriate volunteer instructors. Schools may limit religious instruction to the last hour of the school day, may designate a specific day of the week for all religious instruction and may set the total length of the instructional block so that it will not extend the entire academic year. Volunteer instructors for the individual schools will provide parents with a schedule in advance of the commencement of religious instruction each year. Students with permission to participate (parents have signed either the original petition or have added their name to the petition with a signed note) will meet in the designated area during the designated religious instruction time.

Volunteers must use an approved body of materials that meet the requirements of the division and school mission statements and are appropriate to the age of the students. Volunteer teachers must submit a Criminal Records check and a Manitoba Child Abuse Registry check to HSD in advance of the commencement of the instructional block, in order to qualify.

Any use of extra materials for home study is restricted to those students participating in religious instruction during the approved block of religious instruction. This material may only be distributed in the school by designated volunteer instructors as part of the religious instruction class and collected by the same volunteers. Markers of such materials are not authorized to access the students directly through the school.

Students not participating in religious instruction will be in a regular classroom supervised by a teacher and will be working on the regular Manitoba curriculum for their grade. This work will be supplementary in the sense that it will not create homework or missed essential learning for the students opting in to religious instruction, nor will it create extra busy work or homework for those students not opting in.



# September 2016



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Please send exact change with your child for milk and hot lunches.		For up to date information please check the calendar on our website <a href="http://woodlawn.hsd.ca">woodlawn.hsd.ca</a>	1	2	3
4	5 <b>Labour Day - No Classes</b>	6 No Classes Meet Your Teacher 4:00 - 6:00 pm	7 Day 1 First Day of School **3:15 Early Dismissal for Non Bus Students Kindergarten Orientation	8 Day 2 Kindergarten Orientation	9 Day 3 Kindergarten Staggered Entry	10
11	12 Day 4 Kindergarten Staggered Entry Milk Sales begin (.75 ea)	13 Day 5 All Kindergarten Students Attend	14 Day 6 Pepperoni Pizza \$2.00 per slice	15 Day 1	16 Day 2 Strong Connections Day 1	17
18	19 Day 3 Strong Connections Day 2	20 Day 4	21 Day 5 Ham Pizza \$2.00 per slice	22 Day 6	23 Day 1	24
25	26 Day 2	27 Day 3	28 Day 4 Pepperoni Pizza \$2.00 per slice Terry Fox Run	29 Day 5	30 Day 6	